## **Christmas Trees and Lights**

## Please adhere to the following guidelines regarding Christmas trees in our school buildings.

 Natural cut trees will no longer be allowed in the buildings, unless the building contains a fire suppression system.

Living Christmas trees in a balled condition with their roots protected by an earth ball are also no longer allowed in our buildings, unless the building contains a fire suppression system.

Combustible artificial Christmas trees shall be labeled or otherwise identified or certified by the manufacturer as being "flame retardant" or "flame resistant".

Electrical lights are prohibited on metal artificial Christmas trees.

• The use of small electrical lights on "flame retardant" or "flame resistant" artificial trees is the only lights allowable.

Artificial trees that are purchased with lights already installed are allowable as long as the tree is UL approved as "flame retardant" of flame resistant".

Christmas electrical lights (if the tree qualifies) shall be turned off each evening or during any extended time there is no one present to monitor usage to avoid a possible fire hazard.

Christmas lights are not allowed hanging from classrooms or any office.

Please feel free to contact me with any questions or concerns.